United States Department of State

Foreign Affairs Manual

1 FAM – Organization and Functions

1 FAM 150
BUREAU OF WESTERN HEMISPHERE AFFAIRS (WHA)

Changes

1. This Change Transmittal issues the following change to 1 FAM 150 in addition to numerous minor edits:

    - **1 FAM 155.6, The Office of Caribbean Affairs (WHA/CAR)**: Haiti has been removed from the list of islands and countries in this section.

2. If this issuance changed less than half the words, we formatted the changed text in *dark magenta italic*. If this issuance changed more than half the words or is entirely new, we did **not** use *dark magenta italic*. The CT line in each section shows when that section last changed.

3. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).

4. The office responsible for the material in this subchapter is the Bureau of Western Hemisphere Affairs (WHA/EX). Please direct questions concerning content, substance, and interpretation of the subchapter to this office. Administrative questions on the Foreign Affairs Manual or Handbooks can be directed to A/GIS/DIR, Office of Directives Management.

Filing Instructions for Paper Copies

1. Remove and discard old subchapter 1 FAM 150 (CT:ORG-218; 07-28-2009) and insert revised subchapter 1 FAM 150 (CT:ORG-263; 04-03-2012).

2. After inserting the material in the binder, insert this Change Transmittal immediately following the CT Checklist, then fill in the entry line for CT:ORG-263, and initial.

Distribution Notice

1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.

2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).

3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues.